

**MEADOWHILL REGIONAL MUNICIPAL UTILITY DISTRICT**  
**Minutes for the May 20, 2024 Board Meeting**

The Board of Directors (the "Board" or "Directors") of Meadowhill Regional Municipal Utility District of Harris County, Texas (the "District") met in regular session, open to the public, whereupon the roll was called of the members of the Board, to-wit:

Alan Liczwek	President
Douglas Larkins	Vice President
Edward Varosky	Secretary/Treasurer
Michael Gleason	Assistant Secretary
Cassandra Woods	Director

All directors were present, thus constituting a quorum. Also present were Doug Jeffrey of TNG Utility Corporation ("Operator"); Zach Petrov, attorney of Johnson Petrov LLP ("JP" or "Attorney"); Reagan Rucker of IDS Engineering, Inc. ("Engineer"); Chris Linn of Myrtle Cruz, Inc. ("Bookkeeper"); Pamela Low of Minutes Plus ("Recording Secretary"); Sergeant Santos and Sergeant Gonzales of Harris County Constable Office ("HCCO"); and M. Tallon Chalmers, a resident of the Meadowhill Run Subdivision.

Director Liczwek having determined that the Notice of Meeting was posted in accordance with provisions of the Open Meetings Act, and establishing a quorum, called the meeting to order at 6:31 p.m.

**ELECTION AGENDA**

Mr. Petrov presented Directors Larkins and Varosky with the Certificates of Election, and the Directors executed the sworn Statements of Elected Officer and Oaths of Office, as required by the Texas Constitution. Mr. Petrov declared that Directors Larkins and Varosky were now officially elected for an additional four (4) year terms.

Mr. Petrov then inquired if the Board would like to change any of the officers at this time, and the Board concurred to keep the officers as they are at this time. Mr. Petrov stated that JP will update the District's TCEQ registration for the new director terms.

**PUBLIC COMMENT**

Ms. Chambers stated that the scheduled pickup for the day had been delayed. It was noted that there was terrible weather in the Houston area over the weekend and that may be the cause of the delay.

In addition, Ms. Regan informed the attendees that the televising of the sewer lines should take place in the month of June 2024. TNG stated it would place warning signs around the outfall of the Meadow Hill Run Pond.

## **MINUTES**

The approval of the minutes for the April 29, 2024 Board Meeting was tabled.

### **GENERAL BUSINESS**

- A. Landscape Maintenance Matters. There were no matters to report.
- B. Administration Building Matters. There were no matters to report.
- C. Security Report. Sergeant Santos reviewed the Security Report, a copy of which is attached hereto as Exhibit "A". Mr. Jeffrey asked about putting a trail camera out by the area that commonly has illegal dumping.

### **BOOKKEEPER'S REPORT**

Ms. Linn presented to and reviewed with the Board the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "B".

Next, upon motion by Director Varosky, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report along with checks listed therein.

### **OPERATIONS REPORT**

Mr. Jeffrey presented to and reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "C".

Upon motion by Director Gleason, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board (i) authorized termination of service to the customers listed on the Cut-Off List, in accordance with the District's Rate Order; and (ii) approved the Operator's Report.

### **ENGINEER'S REPORT**

Ms. Rucker reviewed the Engineer's Report with the Board, a copy of which is attached hereto as Exhibit "D".

Upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board (i) authorized IDS to advertise and bid the Wastewater Treatment Plant Motor Control Center Replacement Project replacement project; (ii) awarded the 12 – inch Waterline Loop from Hannover Village to Holzwarth Road project to the Bull G Construction in the amount of \$196,509, as recommended by IDS; and (iii) approved the Engineer's Report.

## **ATTORNEY'S REPORT**

- A. Correspondence regarding Northwest Harris County MUD No. 28 ("NW 28") and/or Shasla PUD and authorize appropriate action. Director Liczwek updated the Board regarding the recent correspondence received from NW 28 regarding.
- B. Correspondence with Klein ISD regarding drainage through Falvel Pond. There were no matters to report.
- C. Conveyance of Kenroc Properties to the District. There was no action.
- D. Waste Management Services Contract and Amendment. No action was taken.
- E. Encroachment Agreement with Stream Realty. No action was taken.
- F. Other Communications. Mr. Petrov informed the Board the District had requested public information act requests and informed the Board that Urbana was not interested in the sidewalk maintenance agreement.

## **ADJOURNMENT**

Upon a motion by Director Varosky, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board adjourned the meeting at 7:30 p.m.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED this 17<sup>th</sup> day of June, 2024.

  
Secretary, Board of Directors

- Exhibit A Security Report
- Exhibit B Bookkeeper Report
- Exhibit C Operations Report
- Exhibit D Engineer's Report