

MEADOWHILL REGIONAL MUNICIPAL UTILITY DISTRICT
Minutes for the June 17, 2024 Board Meeting

The Board of Directors (the "Board" or "Directors") of Meadowhill Regional Municipal Utility District of Harris County, Texas (the "District") met in regular session, open to the public, whereupon the roll was called of the members of the Board, to-wit:

Alan Liczwek	President
Douglas Larkins	Vice President
Edward Varosky	Secretary/Treasurer
Michael Gleason	Assistant Secretary
Cassandra Woods	Director

All directors were present, thus constituting a quorum. Also present were Doug Jeffrey of TNG Utility Corporation ("Operator"); Zach Petrov, attorney of Johnson Petrov LLP ("JP" or "Attorney"); Reagan Rucker of IDS Engineering, Inc. ("Engineer"); Chris Linn of Myrtle Cruz, Inc. ("Bookkeeper"); Pamela Low of Minutes Plus ("Recording Secretary"); Sergeant Santos of Harris County Constable Office ("HCCO").

Director Liczwek, having determined that the Notice of Meeting was posted in accordance with provisions of the Open Meetings Act, and establishing a quorum, called the meeting to order at 6:35 p.m.

PUBLIC COMMENT

There were no Public Comments.

MINUTES

Upon motion by Director Larkins, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board approved the minutes of the April 29, 2024 Board meeting.

GENERAL BUSINESS

- A. Landscape Maintenance Matters. There were no matters to report.
- B. Security Report. Sergeant Santos reviewed the Security Report, a copy of which is attached hereto as Exhibit "A".
- C. Administration Building Matters. There were no matters to report.

BOOKKEEPER'S REPORT

Ms. Linn presented to and reviewed with the Board the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "B". Ms. Linn noted that attempted fraud on the District's account will make it necessary for the District to move to positive pay.

Upon motion by Director Woods, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report along with checks listed therein.

OPERATIONS REPORT

Mr. Jeffrey presented to and reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "C". Mr. Jeffrey noted that of the 6 services that were cut, 3 of those were paid, and are now on.

Upon motion by Director Larkins, seconded by Director Varosky, after full discussion and with all Directors present voting aye, the Board (i) authorized termination of service to the customers listed on the Cut-Off List, in accordance with the District's Rate Order; (ii) approved the Operator's Report.

ENGINEER'S REPORT

Ms. Rucker reviewed the Engineer's Report with the Board, a copy of which is attached hereto as Exhibit "D".

Ms. Rucker discussed that the Notice to Proceed is being issued on 7/1/24 for the 12-inch Waterline Loop from Hannover Village to Holzwarth Road.

Ms. Rucker reported that IDS has submitted the plans to agencies for final approval on the Headworks Improvements.

Ms. Rucker reported that IDS received 4 bids for this project on 6/12/24. Texan Municipal and Industrial Inc. was the low bidder with a contract cost of \$1,039,469.00. IDS recommends the Board award the MCC Replacement Project to Texan Municipal & Industrial, Inc.

Ms. Rucker also reported that three Pay Applications are being submitted for the Detention, Water Distribution, Sanitary Sewer, Drainage and Sanitary Sewer Lift Station Facilities to serve Urbana Spring in the amounts of \$446,034.21, \$850,584.32, and \$488,455.45 respectively.

Ms. Rucker noted that Change Orders No. 2 and 3 are in the report. Change Order No.2 has 0.00 changes to avoid an abandoned waterline found during construction, removal and replacement of existing concrete slop paving, and addition of onsite drainage swales to mitigate wet soils conditions encountered. Change Order No. 3 is a 0.00 dollar change order that included extra excavation to mitigate northwest corner of the site holding water. IDS recommends that the Board approve Change Orders 2 and 3.

Ms. Rucker noted that IDS received the final approval on the TPDES Permit on June 11, 2024.

Upon motion by Director Larkins, seconded by Director Woods, after full discussion and with all Directors present voting aye, the Board (i) approved the Engineer's Report (ii) approve award of the MCC Replacement Project to Texas Municipal & Industrial, Inc.; (iii) approved Pay Application No. 1, 2, and 3 in the amount of \$446,034.24, \$850,584.32; \$488,445.45 to TLC Construction Contract Services, Inc. to be paid by Atlantic Urbana II-C Spring West, LLC, as recommended by IDS; and (iv) approved Change Orders 2 & 3 for the Urbana Moment project; (v) authorized soliciting bids for the Covington Bridge Basin and Meadowhill Run Detention Maintenance Projects.

ATTORNEY'S REPORT

- A. Correspondence regarding Northwest Harris County MUD No. 28 and/or Shasla PUD and authorize appropriate action. Director Liczwek reported that he is remaining available for a meeting with NW 28's District Board President when asked.
- B. Correspondence with Klein ISD regarding drainage through Falvel Pond. Ms. Rucker communicated with the Board that Klein ISD has been working on moving the swale in the drainage area.
- C. Conveyance of Kenroc Properties to the District. There was no action.
- D. Waste Management Services Contract and Amendment. There was no action.
- E. Encroachment Agreement with Stream Realty. Mr. Petrov discussed the Encroachment Agreement with Stream Realty and will make the revisions requested by the Board.

ADJOURNMENT

Upon a motion by Director Varosky, seconded by Director Woods, after full discussion and with all Directors present voting aye, the Board adjourned the meeting at 7:12 pm.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED this 1st day of July, 2024.


Secretary, Board of Directors

- Exhibit A Security Report
- Exhibit B Bookkeeper Report
- Exhibit C Operations Report
- Exhibit D Engineer's Report