

**MEADOWHILL REGIONAL MUNICIPAL UTILITY DISTRICT**  
**Minutes for the July 21, 2025 Board Meeting**

The Board of Directors (the "Board" or "Directors") of Meadowhill Regional Municipal Utility District of Harris County, Texas (the "District") met in regular session, open to the public, whereupon the roll was called of the members of the Board, to-wit:

Alan Liczwek	President
Douglas Larkins	Vice President
Edward Varosky	Secretary/Treasurer
Michael Gleason	Assistant Secretary
Cassandra Woods	Director

All Directors were present, except Director Varosky, thus constituting a quorum. Also, present were Doug Jeffrey of TNG Utility Corporation ("Operator"); Reagan Rucker, P.E., of IDS Engineering, Inc. ("Engineer"); Daniel David, attorney, of Johnson Petrov LLP ("JP" or "Attorney"); Chris Linn of Myrtle Cruz, Inc. (Bookkeeper); Pam Low of Minutes Plus ("Recording Secretary"); Constables Moore, Santos and Cuellar of Harris County Constable Office Precinct 3 ("HCCO"); and Cheryl Durbin, an out-of-District resident.

Director Liczwek, having determined that the Notice of Meeting was posted in accordance with provisions of the Open Meetings Act, and establishing a quorum, called the meeting to order at 6:31 p.m.

**PUBLIC COMMENT**

There was no public comment.

**MINUTES OF JUNE 30, 2025 BOARD MEETING**

Upon motion by Director Woods, seconded by Director Larkins, after full discussion and with all Directors present voting aye, the Board approved the minutes of the June 30, 2025 meeting, subject to JP review.

**GENERAL BUSINESS**

1. SECURITY REPORT. Constable Moore reviewed the Security Report, a copy of which is attached hereto as Exhibit "A".
2. LANDSCAPE MAINTENANCE MATTERS. Director Larkins presented two landscaping invoices: \$3,450 for tree trimming and \$5,314 for mulching. Upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board authorized payment of both invoices.
3. ADMINISTRATION BUILDING MATTERS. There were no new matters to report.

4. DISTRICT INSURANCE RENEWAL (EXPIRES SEPTEMBER 30). Mr. David reminded the Board that their current insurance coverage expires on September 30, 2025. He asked whether the Board wanted JP to solicit proposals for renewal.

After some discussion, the Board agreed that they would like to see the current provider's proposal.

5. SALE DATE FOR UNLIMITED TAX BONDS, SERIES 2025 (THE "BONDS"), AND RELATED MATTERS. The Board agreed to reschedule its September 1, 2025 Operations meeting to August 26, 2025. The Bond sale will also be addressed during the August 26, 2025 Board meeting.

### **BOOKKEEPER'S REPORT**

Ms. Linn presented the Bookkeeper's Report, a copy of which is attached hereto as Exhibit "B".

Upon motion by Director Gleason, seconded by Director Woods, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report as presented.

### **OPERATIONS REPORT**

Mr. Jeffrey presented to and reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "C". Mr. Jeffrey also noted that the Water accountability is at 102.14% for the month in the District. He explained that the high 102.14% accountability figure represents a catch-up adjustment from the previous month.

Upon motion by Director Gleason, seconded by Director Woods, with all Directors present voting aye, the Board approved the Operations Report as presented, including the authorization to terminate service for nonpayment following the District's Rate Order.

### **ENGINEER'S REPORT**

Ms. Rucker reviewed the Engineer's Report, a copy of which is attached hereto as Exhibit "D".

Next, upon motion by Director Gleason, seconded by Director Woods, after full discussion and with all Directors present voting aye, (i) approved Change Order No. 1 in the amount of \$0.00 from C3 Constructors, LLC in connection with the Regional WWTP Headworks and Mechanical Screen Improvements 2023; (ii) approved Change Order No. 4 in the amount of \$0.00 from Texan Municipal & Industrial for the WWTP Motor Control Center Replacement project; (iii) authorized a proposal from Clear Coatings in the amount not exceeding \$4,000 for WWTP Clarifier Wall Injections; (iv) approved Pay Application No. 5 and Final for the Detention Rehabilitation Facilities to serve Covington Bridge in the amount of \$44,767.40, as recommended by IDS; and (v) approved the Engineer's Report.

**ATTORNEY'S REPORT**

Correspondence regarding Northwest Harris County MUD No. 28. There were no new matters to report.

Detention Facilities updated the Board on the Maintenance Agreement, including correspondence with Spring West MUD. No action was taken.

Easement Agreement for Spring West MUD Sanitary Sewer Force Main. No action was taken.

Out of District Sewer Service Agreement with C. Durbin. Upon motion by Director Gleason, seconded by Director Woods, after full discussion and with all Directors present voting aye, the Board approved the Out of District Service Agreement with C. Durbin, a copy of which is attached hereto as Exhibit "E".

**ADJOURNMENT**

Upon motion by Director Larkins, seconded by Director Gleason, after full discussion and with all Directors present voting aye, the Board adjourned the meeting at 7:41 p.m.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED this 4<sup>th</sup> day of August, 2025.

  
Secretary, Board of Directors

**Exhibit**

- A Security Report
- B Bookkeeper's Report
- C Operations Report
- D Engineer's Report
- E Out of District Agreement