

## WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

Minutes of Meeting of Board of Directors  
March 23, 2026

The Board of Directors (“Board”) of West Harris County Municipal Utility District No. 4 (“District”) met on March 23, 2026 at 303 Bridge Crest Blvd., Houston, Harris County, Texas, in accordance with the duly posted notice of said meeting, with a quorum of Directors present as follows:

Mary Gomez, President  
Anthony Rodriguez, Secretary  
Jack Patel, Assistant Secretary  
Michael Cummings, Treasurer

and the following absent:

Hanna Affram, Vice President

Also present were Mr. Carlous Smith, the District’s operator; Ms. Michelle Guerrero, the District’s tax assessor-collector; Mr. Bob Ideus, the District’s bookkeeper; Mr. Sean Humble, the District’s engineer; Ms. Jennifer Hanna, the District’s auditor; and Ms. Jennifer B. Seipel, attorney for District.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board opened the floor for public comment.
2. The Board reviewed the minutes of the meeting held on February 23, 2026. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.
3. Ms. Guerrero presented the tax assessor-collector’s report, copy attached, which showed 93% collections for 2025 taxes as of the date of the report, with such collections percentage continuing to increase. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks listed thereon as presented.
4. Ms. Hanna approached the Board and reviewed the District’s audit for the fiscal year that ended on September 30, 2025. The auditor noted that the audit contains an

unmodified opinion, meaning that the District's records and books have presented in an accurate manner, and the District appears to be in a strong financial condition, as it has sufficient reserves in its general fund. After some discussion, the Board unanimously approved the audit subject to comment from the District's consultants and finalization, and the auditor was authorized to file it with all appropriate entities.

5. Ms. Seipel noted that, after approving the audit being presented at the meeting, the District must update the transparency report required by Section 26.18 of the Texas Tax Code. Upon unanimous vote, the Board authorized the attorney to update the compliance document and post it on the internet.

6. The Board considered a Resolution Affirming Review of Investment Policy, Strategies and Objectives, copy attached. Ms. Seipel noted that, pursuant to the Public Funds Investment Act, the District is required to review its investment policy annually to assure its compliance with Texas law. The attorney recommended no revisions at this time to the investment policy. Subject to that discussion, upon unanimous vote, the District adopted the resolution as presented.

7. Mr. Ideus presented the bookkeeper's report, copy attached. He noted that the District is in the fifth month of its September 30, 2025 fiscal year. Upon motion made, seconded, and duly carried, the Board approved the bookkeeper's report as presented.

8. The Board then considered an amendment to its bookkeeper's contract. Upon motion duly made and seconded, the Board approved the amendment as presented.

9. Mr. Smith presented the operator's report, copy attached. He noted 567 connections in the District with 99% water accountability for the previous month. The District's wastewater treatment plant operated at 39% of its capacity. Mr. Smith reported on several routine repairs during the prior month. The operator presented a proposal in the amount of \$3,800 for the repair of the ladder hatch at the ground storage tank, which the Board approved. The operator then reviewed a list of delinquent accounts to the Board for termination of utility service. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report and action items thereon as presented.

10. Mr. Humble presented the engineer's report, copy attached. He noted that he had no new information regarding the purchase of capacity in the Chelford City MUD plant; the attorney stated she received a draft agreement for the sale of capacity, which she will be reviewing in the coming weeks. The engineer also noted that the water tank inspections have been completed, and he will have the reports for presentation next month. Following that discussion, upon motion made and seconded, the Board unanimously approved the engineer's report as presented and the action items thereon.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary