

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500  
(Internal)

March 17, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 17<sup>th</sup> day of March, 2026, at the Caldwell Companies, 9955 Barker Cypress Road, Suite 250, Cypress, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Jeffry D. Ottmann	President
Joanne E. Quintero	Vice President
Jeff P. Collins	Secretary
James Spackman	Assistant Secretary
Alan Steinberg	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Lydia Morgan, a member of the public; Danielle Gonzalez, director of Harris County Municipal Utility District No. 503; Deputy Javier Concepcion of Harris County Sheriff's Office ("HCSO"); Lynn Kurtz of Myrtle Cruz, Inc.; Brenda McLaughlin of Bob Leared Interests; Amanda Benzman of Inframark Water & Infrastructure Services; Kenrick Piercy of EHRA Engineering ("EHRA"); and Katie Carner, Allison Leatherwood, and Franky Wallace of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Director Ottmann offered Board members the opportunity to remove items from the Consent Agenda for individual discussion. After discussion, Director Spackman moved to approve all the items on the Consent Agenda, and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the February 10, 2026 regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) authorizing the District's auditor to prepare the District's audit for fiscal year end March 31, 2026; (5) the operator's report; and (6) the engineer's report. Director Steinberg seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, audit continuance letter, operator's report, and engineer's report are attached.

## ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

## 2026 DIRECTORS ELECTION

### CERTIFICATE DECLARING UNOPPOSED STATUS

Ms. Carner discussed procedures related to the 2026 Directors Election. She presented a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors executed by the Board's Secretary stating that the District received three candidate applications for the three director positions for the May 2, 2026, Directors Election.

### ORDER CANCELLING ELECTION

Ms. Carner presented an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office stating that the May 2, 2026, Directors Election is cancelled and that the unopposed candidates, Jeffrey D. Ottmann, Jeff P. Collins, and Alan Steinberg, are declared elected to office following the expiration of the current directors' terms.

Following review and discussion, Director Quintero moved to (1) accept the Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors; and (2) adopt the Order Cancelling Election and Declaring Unopposed Candidates Elected to Office and direct that it be filed appropriately and retained in the District's official records. Director Spackman seconded the motion, which passed unanimously.

## SECURITY MATTERS, INCLUDING REPORT FROM HCSO AND SECURITY COMMITTEE

Director Quintero and Ms. Morgan updated the Board on security matters in Towne Lake.

The Board reviewed the security report provided by the HCSO for the months of January and February and directed that they be filed in the District's records.

## ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING BUDGET FOR FISCAL YEAR END MARCH 31, 2027

Ms. Kurtz reviewed the proposed District budget for the fiscal year ending March 31, 2027, a copy of which is attached to the bookkeeper's report. The Board discussed revisions to the proposed budget.

After review and discussion, Director Quintero moved to adopt the budget for the fiscal year ending March 31, 2027, revised as discussed. Director Collins seconded the motion, which passed unanimously.

ADDITIONAL TAX MATTERS

There was no discussion on this agenda item.

ADDITIONAL OPERATIONAL MATTERS, INCLUDING HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There was no discussion on this agenda item.

APPROVE AND AUTHORIZE OPERATOR TO FILE WATER LOSS AUDIT

Ms. Carner stated that all retail public water suppliers are required to submit to the Texas Water Development Board a water loss audit once every five years. She said the next scheduled audit is for the year 2025 and is due by May 1, 2026. Ms. Benzman reviewed the Water Loss Audit with the Board. Following review and discussion, Director Spackman moved to approve the Water Loss Audit, direct that the audit be filed appropriately and retained in the District's official records, and authorize the District's operator to submit the audit to the Texas Water Development Board. Director Steinberg seconded the motion, which passed unanimously.

APPROVE ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN

Ms. Benzman reviewed the Water Conservation Plan Annual Report with the Board. After review and discussion, Director Spackman moved to approve the Water Conservation Annual Report, direct that the report be filed appropriately and retained in the District's official records, and authorize the District's operator to submit the report to the appropriate government agencies. Director Collins seconded the motion, which passed by unanimous vote.

REVIEW EMERGENCY PREPAREDNESS PLAN

Ms. Carner discussed the District's Emergency Preparedness Plan and stated the District's operator and engineer confirmed no updates are necessary at this time.

CONDUCT ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

The Board reviewed the District's Drought Contingency Plan and determined to make no amendments at this time.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA")  
MATTERS

There was no discussion on this agenda item.

ADDITIONAL ENGINEERING MATTERS

AMENDMENT TO THE AGREEMENT FOR SERVICES FOR ENGINEER

Mr. Piercy presented and reviewed a proposed Amendment to the Professional Services Agreement with EHRA. He explained the schedule of hourly rates. The Board requested a comparison to the previously approved rate schedule and deferred action until the next meeting for further review.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

ANNUAL CYBERSECURITY AND ARTIFICIAL INTELLIGENCE TRAINING

Ms. Carner provided an update on recent legislation regarding cybersecurity and artificial intelligence training and noted that additional information will be provided once available.

REVIEW AND REVISE ACTION LIST

The Board reviewed the action list and noted items to be included and removed from the list.

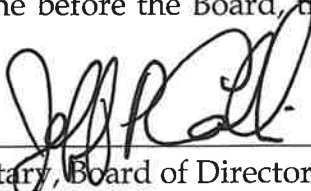
DISCUSS MEETING SCHEDULE,

The Board concurred to hold its next regular scheduled meeting on Tuesday, April 14, 2026.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

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