

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS**

August 18, 2025

STATE OF TEXAS §

COUNTY OF HARRIS §

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 21 §

The Board of Directors (the "Board") of **Northwest Harris County Municipal Utility District No. 21** (the "District") met in regular session, open to the public, at 6330 West Loop South, Suite 150, Bellaire, Texas 77401, on Monday, August 18, 2025, whereupon roll was called of the members of the Board, to-wit:

Rand R. Wall	-	President
Bill Tallas	-	Vice President
Bruce Popper	-	Secretary
Andy Johnston	-	Assistant Secretary
Matthew Barton	-	Assistant Secretary

All members of the Board were present, except Director Barton, thus constituting a quorum.

Also present at the meeting were: Jon Strange of JNS Consulting Engineers, Inc. ("JNS"); Lina Loaiza of Bob Leared Interests ("BLI"), the District's Tax Assessor/Collector ("TAC"); Howard Wilhite and Brenda Herrera of H2O Innovation Operation and Maintenance, L.L.C ("H2O"), Operator for the District ("Operator"); Wesley Lay and Alyvia McEwen of Quiddity Engineering ("Quiddity"), Engineer for the District ("Engineer"); Christina Ferguson of Myrtle Cruz, Inc. ("MCI"), the District's Bookkeeper ("Bookkeeper"); and Laken Jenkins Kilgore of Coats|Rose, P.C. ("Coats|Rose"), the District's legal counsel.

Whereupon, the meeting was called to order in accordance with notice posted pursuant to Texas law, and the following action was conducted. A copy of the posted agenda notice is attached hereto as Exhibit "A."

HEAR FROM PUBLIC

The Board noted that there were no members of the public wishing to address the Board.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loaiza who reviewed the TAC's Report and a list of delinquent tax accounts, copies of which are attached hereto as Exhibit "B." As of July 31, 2025, 96% of the 2024 tax levy has been collected.

Following a discussion of the report and the status of collection of delinquent taxes, upon a motion made by Director Popper, seconded by Director Tallas, the Board voted unanimously to approve the TAC's Report and the action items therein.

BOOKKEEPER'S REPORT

The Board recognized Ms. Ferguson, who submitted to and reviewed with the Board the Bookkeeper's Report, including invoices for payment, a copy of which is attached hereto as Exhibit "C."

Following review and discussion and based on a motion by Director Popper, which was seconded by Director Johnston, the Board voted unanimously to approve the Bookkeeper's Report and the invoices submitted for payment.

OPERATOR'S REPORT

The Board recognized Mr. Wilhite, who presented the Operator's Report, a copy of which is attached hereto as Exhibit "D." Mr. Wilhite reported as follows:

- The District has a total of 90 connections;
- The combined billed consumption for the month was 17,689,000 gallons of water;
- There were no cut-offs; and
- Attached to the Operator's Report is a list of charges over \$500.

Mr. Wilhite presented a customer request to the Board for credit on a high usage water bill due to theft of a backflow preventer. The Board advised Mr. Wilhite to bill the customer the base sewer rate instead of the escalated sewer charges since the water leak did not flow through the wastewater treatment plant.

After discussion, upon a motion brought by Director Popper, seconded by Director Johnston, the Board voted unanimously to approve the Operator's Report.

ENGINEER'S REPORT

The Board recognized Mr. Lay of Quiddity, who presented the Engineer's Report attached hereto as Exhibit "E."

The following action items were presented:

- WWTP Motor Control Center (“MDD”) & Blower Replacement
 - Close out documents have been provided to JNS and Texas Water Development Board.
 - The auction of the blowers and hoists should be scheduled by JNS soon.
- Joint Wastewater Treatment Plant Inspection
 - Mr. Lay reported the first inspection for the WWTP was held on July 3rd. H20 is working to perform any necessary repairs before putting MPU No. 3 back online.
- Water Well No. 3 and Well Supply Line
 - JNS is preparing to submit to external agencies in September.
 - Quiddity expects to receive final drawings and specifications for the projects next month.
- WWTP Surveillance Project
 - Mr. Lay presented a letter from NW22 requesting additional funds for the project related to the conduit installation and price increases. The District’s share of the funds request is \$6,102.25.

After discussion, upon a motion brought by Director Popper, seconded by Director Johnston, the Board voted unanimously to approve the Engineer’s Report and the action items therein.

ATTORNEY’S REPORT

Minutes

Ms. Kilgore presented the minutes of the meeting held on July 21, 2025, previously distributed to the Board. Upon a motion made by Director Johnston and seconded by Director Popper, the Board voted unanimously to approve said minutes.

Correction Notice to Sellers and Purchasers

Ms. Kilgore presented the correction to Notice to Sellers and Purchasers (“Notice”) approved at the District’s July meeting for ratification. Upon a motion made by Director Johnston and seconded by Director Popper, the Board voted unanimously to approve said Notice.

Annual Review of Investment Policy

Consideration was then given to a Resolution Evidencing Review of Investment Policy and Investment Strategies (the “Resolution”). Ms. Kilgore reminded the Board that the Public Funds Investment Act requires the Board to review the District’s Investment Policy annually. Ms. Kilgore recommended that no changes be made to the Investment Policy at this time other than to update the list of Authorized Brokers for the District. Upon motion made by Director Popper, seconded by Director Johnston, the Board by unanimous

vote agreed not to make any changes to the District's Investment Policy at this time other than to update the list of Authorized Brokers for the District and to adopt the Resolution.

There being no further business to come before the Board, the meeting was adjourned.

[signature page follows]

PASSED, APPROVED and ADOPTED this 15th day of September, 2025.

Ass't. Andrew Jelum
Secretary, Board of Directors

(Seal)

