

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

May 4, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 4th day of May, 2026, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Danielle Gonzalez	President
Kevin Gilligan	Vice President
Ryan Schilhab	Secretary
TJ Florete	Assistant Secretary
Kelli Odum	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Lynn Kurtz of Myrtle Cruz, Inc.; Brenda McLaughlin of Bob Leared Interests; Amanda Benzman of Inframark Water & Infrastructure Services ("Inframark"); Kenrick Piercy of EHRA Engineering; Michael Crahan of Caldwell Companies; and Allison Leatherwood, Jacob Sims, and Arlene Catalan of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the March 2, 2026, regular meeting. After review and discussion, Director Odum moved to approve the minutes of the March 2, 2026, regular meeting, as submitted. Director Schilhab seconded the motion, which passed unanimously.

2026 DIRECTORS ELECTION

APPROVE AND DISTRIBUTE CERTIFICATES OF ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Kelli Odum and Ryan Schilhab to the Board of the District each for a four-year term. After review and discussion, Director Gonzalez moved to approve the Certificate of Election and the distribution of same to Directors Odum and Schilhab, and direct that the Certificate be filed appropriately and retained in the

District's official records. Director Schilhab seconded the motion, which passed unanimously.

APPROVE DIRECTORS' SWORN STATEMENTS AND OATHS OF OFFICE

Ms. Leatherwood reviewed the Sworn Statements and Oaths of Office for Directors Odum and Schilhab. After review and discussion, Director Gonzalez moved to approve the Sworn Statements and Oaths of Office for Directors Odum and Schilhab and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State as required by law. Director Schilhab seconded the motion, which passed unanimously.

DIRECTOR MATTERS

REORGANIZE BOARD AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board considered reorganizing the Board. After review and discussion, the Board concurred to remain in their current positions.

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the new terms of office. Following review and discussion, Director Gonzalez moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Schilhab seconded the motion, which passed unanimously.

TEXAS PUBLIC INFORMATION ACT TRAINING

Ms. Leatherwood discussed the Texas Public Information Act ("TPIA") and noted that the Texas Legislature has made it explicit that officers and employees of governmental entities are temporary custodians of public information. She distributed a memorandum regarding Texas Open Meetings Act ("TOMA") and TPIA training requirements, noted that all Directors have previously completed TOMA training, and encouraged the Board to receive TPIA training as soon as possible and forward their certificate of completion to ABHR for inclusion in the District's permanent records.

CONFLICT OF INTEREST DISCLOSURE REQUIRED UNDER CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE, INCLUDING REVIEW OF DISCLOSURE FORMS ADOPTED BY THE TEXAS ETHICS COMMISSION

Ms. Leatherwood presented and reviewed a memorandum regarding the requirement for Board members and consultants to disclose certain conflicts of interest, pursuant to Chapter 176 of the Texas Local Government Code, a copy of which is attached. She recommended that Directors contact her for any potential questions regarding conflicts of interest. Ms. Leatherwood then presented and reviewed the List of Local Government Officers.

CYBERSECURITY AND ARTIFICIAL INTELLIGENCE TRAINING REQUIREMENTS

Ms. Leatherwood reviewed a memorandum regarding annual cybersecurity and artificial intelligence training requirements for local government employees and elected and appointed officials. She stated that the required training should be completed and reported to ABHR prior to the August 31st deadline for reporting compliance to the Texas Department of Information Resources ("DIR"). After review and discussion, the Board directed the required persons to complete their certified training programs and report their completion to ABHR for reporting to DIR by August 31st.

SECURITY MATTERS

The Board discussed security matters in Towne Lake.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, including the bills submitted for the Board's review. After review and discussion, Director Gilligan moved to accept the bookkeeper's report and approve payment of the bills listed in the report. Director Odum the motion, which passed unanimously.

AMENDED AND RESTATED AGREEMENT FOR BOOKKEEPING SERVICES

There was no discussion under this agenda item.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

Ms. Leatherwood discussed the District's Travel Reimbursement Guidelines in connection with the upcoming AWBD summer conference in Grapevine, Texas. After review and discussion, the Board concurred to authorize payment of up to four per diems, reimbursement of hotel expenses for a maximum of three nights, and

reimbursement for reasonable and necessary meals for Board members attending the AWBD summer conference, all to be submitted in accordance with the District's Travel Reimbursement Guidelines.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's reports for January and February, copies of which are attached, and stated that 92.9% of the District's 2025 taxes had been collected as of March 31, 2026. Following review and discussion, Director Gonzalez moved to approve the tax assessor/collector's report, and the checks presented for payment. Director Schilhab seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Ms. Benzman reviewed the operator's report, a copy of which is attached. She then reviewed the maintenance items and repairs performed in the District.

Ms. Benzman updated the Board regarding the valve survey.

IDENTITY THEFT PREVENTION PROGRAM

Ms. Benzman reported that the District is required to review the District's Identity Theft Prevention Program annually and reviewed the annual report prepared by Inframark, a copy of which is attached to the operator's report. She stated that no amendments are recommended at this time.

CONSUMER CONFIDENCE REPORT

There was no report under this agenda item.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

Ms. Benzman submitted a list of delinquent accounts to the Board for termination of utility service. She stated that the accounts in question have been given written notification of the opportunity to appear, either in person or in writing, at the Board meeting to contest, explain, or correct the charges, services, or disconnection. Ms. Benzman noted that the accounts listed have neither attended the Board meeting nor contacted Inframark's office or the District to contest or explain the charges.

Following review and discussion, Director Gonzalez moved to (1) approve the operator's report; (2) approve the annual report on the District's Identity Theft Prevention Program; and (3) authorize Inframark to proceed with termination of utility service to the delinquent accounts pursuant to the provisions of the District's Rate Order. Director

Schilhab seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Piercy reviewed the engineer's report, a copy of which is attached.

HC 500 (MASTER DISTRICT) MATTERS

There was no discussion on this matter.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

There was no discussion on this matter.

WEBSITE MATTERS

There was no discussion on this matter.


REPORT ON DEVELOPMENT

Mr. Crahan reported on development in the District.

MEETING SCHEDULE

The Board concurred to hold its next regular meeting on June 1, 2026, at 10:00 a.m. at the offices of ABHR.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors



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