

MINUTES  
HARRIS-WALLER COUNTIES MUNICIPAL UTILITY DISTRICT NO. 5

April 16, 2026

The Board of Directors (the "Board") of Harris-Waller Counties Municipal Utility District No. 5 (the "District") met in regular session, open to the public, on the 16th day of April, 2026, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board being present:

Chelsea Taylor	President
Wes Simon	Vice President
Olga M. Strong	Secretary
Cailin Loyd	Assistant Vice President
Hannah Gay	Assistant Secretary

and all of the above were present except Director Loyd, thus constituting a quorum.

Also attending the meeting were Stephen Eustis of Cedar Creek Municipal Advisors, LLP ("CCMA"); Patty Rodriguez of Bob Leared Interests; Tracey Scott of Myrtle Cruz Inc.; Blair Bozoarth of Quiddity Engineering, LLC ("Quiddity"); Mia Hargrove of Municipal District Services, LLC ("MDS"); Sebastian Hernandez, a resident of the District; and Jessica Holoubek and Merry Heyne of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board considered approving the minutes of the March 19, 2026, regular meeting. After review and discussion, Director Simon moved to approve the meeting minutes, as presented. Director Gay seconded the motion, which passed unanimously.

AUTHORIZE AUDITOR TO CONDUCT AUDIT FOR FISCAL YEAR END APRIL 30, 2026

The Board reviewed a letter from McGrath & Co., PLLC ("McGrath") to conduct the District's audit for fiscal year end April 30, 2026. It was noted that an evergreen audit engagement letter from McGrath was previously approved. Ms. Holoubek stated the estimated cost of the audit is \$17,000.00 to \$19,000.

Following discussion, Director Simon moved to authorize McGrath to conduct the District's audit for fiscal year end April 30, 2026. Director Gay seconded the motion, which passed unanimously.

SECURITY MATTERS, INCLUDING COST SHARING AGREEMENT FOR LAW ENFORCEMENT SERVICES

Ms. Holoubek reported that Harris-Waller Counties Municipal Utility District No. 4 ("MUD 4") has signed a contract with the Harris County Sheriff's Office ("HCSO") for security patrol in the District, MUD 4, and Harris County Municipal Utility District No. 569 ("MUD 569"). She added that the HCSO will be working in conjunction with On-Site Protection LLC ("On-Site").

Ms. Holoubek presented and reviewed a Cost Sharing Agreement for Law Enforcement Services among the District, MUD 4, and MUD 569.

Following review and discussion, Director Gay moved to approve the Cost Sharing Agreement for Law Enforcement Services. Director Taylor seconded the motion, which passed unanimously.

The Board reviewed the security patrol report provided by On-Site, a copy of which is attached.

TERMINATE MUNICIPAL ADVISORY SERVICES AGREEMENT WITH ROBERT W. BAIRD & CO. INCORPORATED ("BAIRD") AND ENGAGE CCMA AS THE DISTRICT'S FINANCIAL ADVISOR

Mr. Eustis reported that the members of the Special Districts Team at Baird have resigned and joined a new municipal advisory firm called CCMA. He discussed the new company and requested that the Board consider engaging CCMA as the District's new financial advisor. Mr. Eustis reviewed a proposed engagement letter between the District and CCMA for the Board's consideration. He discussed the termination provisions in the District's Municipal Advisory Services Agreement with Baird and noted that Baird has agreed to waive the 30-day termination requirement.

Following review and discussion, Director Simon moved to (1) authorize termination of the Municipal Advisory Services Agreement with Baird; and (2) approve and authorize execution of the engagement letter with CCMA, subject to final review, and direct that it be filed appropriately and retained in the District's official records. Director Gay seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS; BUDGET FOR FISCAL YEAR END  
APRIL 30, 2027

Ms. Scott presented and reviewed the bookkeeper's report, and the District's bills, budget comparison, and investment report, a copy of which is attached. She also presented and reviewed the budget for fiscal year end April 30, 2027, a copy of which is attached to the bookkeeper's report.

After review and discussion, Director Taylor moved to (1) approve the bookkeeper's report and the checks presented for payment; and (2) adopt the District's budget for fiscal year end April 30, 2027, as presented. Director Gay seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR MATTERS

Ms. Rodriguez presented and reviewed the tax assessor/collector's report, a copy of which is attached.

After review and discussion, Director Strong moved to approve the tax assessor/collector's report and payment of the tax bills. Director Taylor seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER  
AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE  
TERMINATION OF SERVICE

Ms. Hargrove presented and reviewed the operator's report, a copy of which is attached.

Ms. Hargrove requested authorization to write off 2 uncollectible accounts totaling \$189.71 and send them to the collection agency.

Ms. Hargrove then presented a list of delinquent customers to the Directors and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

After review and discussion, Director Gay moved to (1) approve the operator's report; (2) authorize MDS to write off 2 uncollectable accounts totaling \$189.71 and send them to a collection agency; and (3) authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Strong seconded the motion, which passed unanimously.

## IDENTITY THEFT PREVENTION PROGRAM; CONSUMER CONFIDENCE REPORT

Ms. Hargrove stated that the District's Identity Theft Prevention Program (the "Program") requires MDS to provide an annual written report evaluating the effectiveness of the Program, significant instances of identity theft detection, and any recommendations regarding changes to the Program. Ms. Hargrove reviewed the annual report on the District's Program, a copy of which is included in the operator's report. She stated that the procedures have been implemented, and that MDS is not recommending any changes to the Program at this time.

Ms. Hargrove reported that the District's drinking water is regulated by the Texas Commission on Environmental Quality ("TCEQ") to ensure the water is meeting all of the requirements as stated in the Federal Drinking Water Standards, which also requires the District to publish a Consumer Confidence Report ("CCR") to residents in the District regarding the status of the drinking water.

After review and discussion, Director Gay moved to approve the CCR, subject to final review, and authorize the operator to deliver the CCR and file the certificate of delivery with the TCEQ. Director Strong seconded the motion, which passed unanimously.

## ENGINEERING MATTERS; DEEDS, EASEMENTS, ENCROACHMENT AGREEMENTS, WAIVERS OF SPECIAL APPRAISAL, AND PLAT MATTERS

Mr. Bozoarth presented and reviewed the engineer's report, a copy of which is attached. He discussed an overview of engineering matters in the District.

## PARK AND RECREATIONAL FACILITIES MATTERS

Mr. Bozoarth, on behalf of Kimley-Horn & Associates, Inc. ("Kimley-Horn"), presented and reviewed the landscape architect report, a copy of which is attached.

Mr. Bozoarth updated the Board on South Bartlett Road Tree Planting and Lighting Improvements. On behalf of Kimley-Horn, he reviewed and recommended approval of Pay Estimate No. 2 in the amount of \$6,082.71, payable to Earthworks Landscape and Maintenance, LLC.

After review and discussion, and as recommended by the landscape architect, Director Simon moved to (1) approve the landscape architect's report; and (2) approve the Pay Estimate, as presented. Director Gay seconded the motion, which passed unanimously.

REPORT ON DEVELOPMENT

There was no discussion on this agenda item.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

  
Secretary, Board of Directors

(SEAL)



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