WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1, OF MONTGOMERY COUNTY, TEXAS

Minutes of Meeting of Board of Directors
June 10, 2026

The Board of Directors of Wood Trace Municipal Utility District No. 1, of Montgomery County, Texas met in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted members of the Board of Directors, to-wit:

David Berenger, President
Dexter Braband, Vice President
David Ricke, Secretary
Greg Thomas, Assistant Secretary
Michael Zanella, Assistant Secretary

all of whom were present with the exception of Directors Thomas and Zanella, thus constituting a quorum.

Also present were Robin Goin of Bob Leared Interests ("Leared"); Shayna Helvey of LJA Engineering, Inc. ("LJA"); Cory Burton and Kyle Burton of Municipal Accounts & Consulting, L.P. ("MA&C"); Josh Rowe and Nancy Rodriguez of Water District Management Company, Inc. ("WDM"); Ryan Haynes of Environmental Allies ("EA"); and Heather Kelly and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before it.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There were no comments from the public at this time.

APPROVAL OF MINUTES

As the next order of business, the Board considered approval of the minutes of the Board of Directors meeting held on May 13, 2026. After discussion, Director Berenger moved that the minutes be approved, as written. Director Braband seconded said motion, which unanimously carried.

BOOKKEEPING REPORT

Mr. Cory Burton next reviewed the Bookkeeping Report dated June 10, 2026, a copy of which is attached as **Exhibit A**, including the disbursements presented for payment from the District's various accounts. After discussion on the matter, it was moved by Director Ricke that the Bookkeeping Report be approved and that the disbursements identified therein be approved for payment, with the exception of check nos. 6288 and 6289, which were voided. Director Berenger seconded said motion, which carried unanimously.

Mr. Cory Burton next proposed that the District enter into a Client Services Agreement with HR&P to provide for direct deposit of Director per diems and reimbursable expenses. He then discussed the District's proposed participation in the IntraFi Network's Certificate of Deposit Account Registry Service ("CDARS"). Following discussion, the Board requested that items be included on the next agenda for the Board to consider approval of these items.

AMENDMENT TO ENGAGEMENT LETTER FOR YIELD RESTRICTION AND REBATE CALCULATION ANALYSIS - MUNICIPAL RISK MANAGEMENT GROUP, LLC

Mr. Cory Burton next presented to and reviewed with the Board an Amendment to Engagement Letter for Yield Restriction and Rebate Calculation Analysis (the "Amendment") with Municipal Risk Management Group, LLC, attached hereto as **Exhibit B**. Following discussion, Director Ricke moved that the Board (i) approve the Amendment, (ii) authorize the President to execute same on behalf of the Board and the District, and (iii) authorize SPH to accept and acknowledge the associated Texas Ethics Commission 1295 Form. Director Berenger seconded said motion, which carried unanimously.

TAX ASSESSOR-COLLECTOR REPORT

Ms. Goin next presented to and reviewed with the Board the Tax Assessor-Collector Report for the month of May 2026, a copy of which is attached hereto as **Exhibit C**. After discussion, Director Berenger moved that said Report be approved and that the disbursements identified in the Report be approved for payment from the District's tax account. Director Ricke seconded said motion, which carried unanimously.

DELINQUENT TAX REPORT

Ms. Kelly next presented the District's delinquent tax report dated June 9, 2026, from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., a copy of which is attached as **Exhibit D**. She noted that no action was required on the matter at this time.

ENGINEERING REPORT

Ms. Helvey presented and reviewed with the Board a written Engineering Report dated June 10, 2026, a copy of which is attached hereto as **Exhibit E**. Following discussion, Director Braband moved that the District accept two (2) 0.115 acre tracts, as discussed. Director Berenger seconded the motion, which unanimously carried.

ADOPTION OF POLICY CONCERNING REQUESTS FOR MAINTENANCE OF TREES AND/OR VEGETATION

The Board next considered the adoption of a policy concerning requests for maintenance of trees and/or vegetation located on District property. Following discussion, the Board concurred to defer taking action at this time.

STORMWATER MANAGEMENT PROGRAM

The Board considered the status of the District's Stormwater Management Program. The Board noted that a representative of Storm Water Solutions, LP was not present at the meeting, and deferred further discussion regarding the matter.

REPORT FROM ENVIRONMENTAL ALLIES

Mr. Haynes next presented and reviewed a report provided by EA for the month of May with regard to mowing and maintenance of District drainage and detention areas, a copy of which Report is attached hereto as **Exhibit F**. He then presented a proposal, a copy of which is attached to the report, for installation of a bollard fence. Following discussion, Director Berenger moved that the Board approve the proposal, subject to review by SPH. Director Braband seconded the motion, which unanimously carried.

OPERATION AND MAINTENANCE REPORT

Mr. Rowe presented and reviewed the Operation and Maintenance Report for the month of April 2026, a copy of which is attached hereto as **Exhibit G**. He advised that the generator located at Water Plant No. 1 is in need of being repaired a cost of $16,631.59. Following discussion, Director Berenger moved that the Board approve repair of the generator, as discussed. Director Braband seconded the motion, which unanimously carried.

Mr. Rowe next advised that the soft start failed at the Water Plant. He further advised that the repair was classified as an emergency by WDM and repair was made at a cost of approximately $9,000. Following discussion, Director Braband moved that the Board approve the repair by WDM. Director Berenger seconded the motion, which unanimously carried.

Mr. Rowe next advised that a resident requested maintenance of a blocked outfall located near 1160 Sienna Forest Lane. He further advised that WDM performed maintenance of the area and removed the blockage.

SECOND AMENDMENT TO WATER DISTRIBUTION AND WASTEWATER COLLECTION SYSTEMS SERVICE AGREEMENT

The Board next considered approval of the Second Amendment to Water Distribution and Wastewater Collection Systems Service Agreement (the "Second Amendment") between the District and WDM, a copy of which is attached hereto as **Exhibit H**. Following discussion, Director Braband moved that the Board approve the Second Amendment and authorize the

President to execute same on behalf of the Board and the District. Director Berenger seconded the motion, which unanimously carried.

SUBMISSION OF CRITICAL LOAD INFORMATION

Ms. Kelly next reminded the Board that Section 13.1396 of the Texas Water Code, as amended, requires the District to update its information identifying the location and description of facilities that have qualified for critical load status and its information regarding emergency contacts (a) annually to each electric utility that provides transmission and distribution service to the District and each retail electric provider that sells power to the District and (b) immediately upon any change in the information to the above entities, as well as to the office of emergency management of Montgomery County, the Public Utility Commission of Texas, and the division of emergency management of the governor. Mr. Rowe advised that WDM will make such submissions on behalf of the District, as and if necessary.

HOMEOWNER ASSOCIATION MATTERS

The Board next considered homeowner association matters. No action was taken by the Board at this time.

UTILITY COMMITMENTS

Ms. Kelly reported that the District has not received any requests for utility commitments.

CYBERSECURITY

The Board next considered status of compliance with the annual cybersecurity training as required by Chapters 2054 and 2063, Texas Government Code. No action was taken by the Board at this time.

VOTING SYSTEM ANNUAL FILING FORM

The Board next considered approval of a Voting System Annual Filing Form. Ms. Kelly advised the Board that, pursuant to provisions of the Texas Election Code, the District is required to complete and file on an annual basis a form provided by the Secretary of State regarding information related to District elections. After discussion, Director Braband moved that the District's attorneys be authorized to complete the Voting System Annual Filing Form and to file same with the Secretary of State's office. Director Berenger seconded the motion, which unanimously carried.

RECORDS

Ms. Kelly next reported that the District's Records Retention Schedules adopted in connection with its Records Management Program require that records of the District be retained only for specific periods of time based on the type of record. As an example, she explained that notes taken during meetings and which are used to prepare the official minutes of Board meetings are to be retained for ninety days after approval of such minutes by the Board. She next presented a request from the Records Management Officer for approval to destroy certain records (which will not be scanned in and stored electronically) in accordance with the District's Records Retention Schedules, a copy of which request is attached hereto as **Exhibit I** (the "Request"). After discussion, Director Braband moved that SPH be authorized to destroy the records described in the Request. Director Berenger seconded said motion, which carried unanimously.

ATTORNEY'S REPORT

Ms. Kelly advised that she had nothing further of a legal nature to report other than those items which were previously addressed in the meeting.

FUTURE AGENDA ITEMS

The Board next considered matters for possible placement on future agendas. There were no other future agenda items to be discussed other than matters previously noted during the meeting.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Director Braband, seconded by Director Berenger and unanimously carried, that the meeting be adjourned.

Secretary, Board of Directors

WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1 OF MONTGOMERY COUNTY, TEXAS

LIST OF ATTACHMENTS

Exhibit A	Bookkeeper's Report
Exhibit B	Amendment to Engagement Letter for Yield Restriction and Rebate Calculation Analysis with Municipal Risk Management Group, LLC
Exhibit C	Tax Assessor/Collector's Report
Exhibit D	Delinquent Tax Report
Exhibit E	Engineering Report
Exhibit F	Report – Environmental Allies
Exhibit G	Operations and Maintenance Report
Exhibit H	Second Amendment to Water Distribution and Wastewater Collection Systems Service Agreement
Exhibit I	Records Destruction Request